

**MINUTES OF THE BOARD OF DIRECTORS
TERRE DU LAC EXECUTIVE BOARD MEETING
ASSOCIATION OFFICE
June 29, 2020 5:45 P.M.**

- I. A Meeting of the Board of Directors of Terre Du Lac Association was called to order at 5:45 P.M. on June 29, 2020 at the Terre du Lac Association Office by President Duane Patt.**
- II. Present were Duane Patt, President; Gary Keithly, Treasurer; Cary Combs, Secretary; Mike Miller; Andy Kearns; Adam Hector; Absent were Debra Thacker and Mike Miller. Deb Whitener, Administrative Assistant took minutes.**
- III. Mr. Patt asked for a motion to approve the Agenda. Mr. Kearns made a motion. Mr. Combs seconded. The vote passed 5 yes and 0 no.**
- IV. Mr. Kearns made a motion to accept the minutes from the June 23, 2020 Executive meeting as presented. Mr. Patt seconded. The vote passed 5 yes and 0 no.**
- V. UNFINISHED BUSINESS**
 - A. Mr. Patt made a motion to nominate Mr. Kearns as Vice President. Mr. Patt, Mr. Combs, Mr. Hector, and Mr. Keithly voted yes. 0 no. Mr. Kearns abstained. Let the minutes reflect Duane Patt, President; Andy Kearns, Vice President; Cary Combs, Secretary; and Gary Keithly, Treasurer.**
 - B. Mr. Hector made a motion to approve the poll vote made Friday, June 26th to approve the Farmington VFW food truck during the July 4, Capri Fireworks with the purchase of a vendor pass. The location is TBD. Mr. Kearns seconded the poll motion. The poll vote results were Mr. Patt, Mr. Kearns, Mr. Combs, Mr. Hector, Mr. Miller and Mrs. Thacker voted yes. Mr. Keithly was out of town and could not be reached. The vote was 6 yes and 0 no.**
- VI. NEW BUSINESS**
 - A. Mr. Keithly shared the Finance Committee business and gave copies of a current inventory from Public Works, Police Department, Fire Department and the Administration Office. Delinquent accounts were discussed.**

Ignatious Damier, Melissa Patt and Lori Pope entered the meeting at 6:13.
 - B. Ignatious Damier, Lori Pope and Melissa Patt presented a Pay HOA Overview. The current association assessment program (TOPS) has become obsolete. TOPS lack of support and future increase in pricing have required the Board to research a new program. This program is so easy it will improve cross training within.**

Many benefits of this programs were presented. Storage from year to year will be available. Members will be able to log on to their portal and see their own accounts at any point through out the year. The flexibility of the program will be incredible. It is cloud based and can customizing reports for our needs-which TOPS could not do. The voting process due to the improved monthly statement accuracy. Phone blasts, email, text blasts will be beneficial for road closures, inclement weather, boil water orders etc. The saving of time and the efficiency of the program will improve statements, delinquencies, auto pays, etc. The Police Department reporting and violation process would be more timely; Public Works will be shorten steps and the time to complete permits. The transition period should take a month and we will not be charged for maintenance during the switch. References from Milcreek, which is about the size of ours, confirmed they are very satisfied.

Mentoring will be available to owner members who want to learn this system. See attachment for more information.

- VII. Mr. Kearns made a motion to adjourn at 6:47 p.m. Mr. Combs seconded. The vote passed 5 yes and 0 no.

Duane Patt, President

Cary Combs, Secretary

The next scheduled Executive Meeting is scheduled for July 7, 2020 at 5:30 P.M. at the TDL Association Office.