

TERRE DU LAC ASSOCIATION, INC. PERMIT # \_\_\_\_\_  
111 RUE TERRE BONNE  
BONNE TERRE, MO 63628  
ADMINISTRATION TEL: 573-358-5701  
PUBLIC WORKS 573-358-5111  
EMAIL: CODEENFORCE@TERREDULACASSN.ORG

## PERMIT APPLICATION

DATE: \_\_\_\_\_ TENTATIVE START DATE: \_\_\_\_\_  
PROPERTY OWNER APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
STREET CITY STATE ZIP

TELEPHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
(AREA CODE)

CONSTRUCTION SITE: LOT (s) \_\_\_\_\_ BLOCK \_\_\_\_\_ PLAT \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

### CONSTRUCTION ACTIVITY OR STRUCTURE IS (Please check ALL that apply):

- PORTABLE SHED UNDER 250 SQ. FT  ADDITION OR FREE-STANDING STRUCTURE UNDER 500 SQ. FT.  
 ADDITION OR FREE-STANDING STRUCTURE OVER 500 SQ. FT  
 IN GROUND POOL  SEAWALL, BOAT SLIP, OR SHORELINE ALTERATION  BOAT HOUSE, BOAT COVER, OR DOCK  
 BOAT LIFT  EXCAVATION, CLEARING/GRUBBING, DEMOLITION, OR WATER DRAINAGE ALTERATION  
 DRIVEWAY OR CULVERT INSTALLATION  CONCRETE PATIO/SIDEWALK/PAD  RETAINING WALL  FENCE  UNCOVERED DECK  
 ABOVE GROUND POOL  PROPERTY REMEDIATION

SQUARE FOOTAGE/DIMENSIONS: \_\_\_\_\_

### REQUIRED ITEMS:

- PLOT PLAN (STRUCTURES REQUIRE DIMENSIONS AND TDL BUILDING SET BACK LINE DISTANCES)  
 DRAWINGS (ALL ELEVATIONS, FLOOR PLANS, FOUNDATION, ETC.)  
 WRITTEN DECSRIPTION OF WORK  
 SURVEY (ADDITIONS, FREE-STANDING STRUCTURES, AND IN GROUND POOLS)

OTHER: \_\_\_\_\_

### LIST THE REQUIRED FEE AND DEPOSIT FOR THE TYPE OF CONSTRUCTION AS LISTED ON THE FEE AND DEPOSIT SCHEDULE

FEE: \$ \_\_\_\_\_ DEPOSIT: \$ \_\_\_\_\_ TOTAL: \$ \_\_\_\_\_

On the reverse side of this document are the general building permit conditions and/or provisions for all Building Permits issued by Terre Du Lac Assn., Inc. Special conditions and/or provisions, other than those listed, may apply to your individual construction permit and will be listed on the back of each building permit card issued by Terre Du Lac Assn, Inc. It is the Applicants and/or Property owner's responsibility to ensure that all conditions and/or provisions for their Building Permit are to be followed and/or implemented.

**Failure to follow these and other applicable special conditions and/or provisions may cause un-necessary delays to your construction project and/or a penalty to be assessed against the security/performance deposit.**

Please read the Building Permit conditions and/or provisions carefully, then sign, date and submit the application, along with the required documentation and payment, to the Terre Du Lac Association, Inc. Administration office. Permit applications that are not signed and dated and/or that do not have the required documents included will be returned to the applicant.

Please allow us ample time to process your permit application. Permit applications and the submitted plans will be reviewed for compliance with Terre Du Lac Association, Inc. Covenants and Restrictions, Rules and Regulations, and Permit Policies for Construction and All Activities.

CONDITIONS / PROVISIONS / POLICIES FOR ALL CONSTRUCTION TYPES

**BUILDING PERMIT MUST BE POSTED AT THE PROPERTY LISTED ON THE PERMIT CARD. PERMIT CARD MUST BE VISIBLE FROM THE STREET.**

ALL CONTRACTORS MUST REGISTER WITH TERRE DU LAC ASSN., INC. BEFORE ENGAGING IN ANY BUILDING PERMIT ACTIVITY.

**ANY CHANGES TO THE SUBMITTED PLANS MUST BE APPROVED BY THE ASSOCIATION PRIOR TO IMPLEMENTING THE CHANGES.**

PROPER EROSION CONTROL DEVICES WILL BE PLACED

(Types of acceptable forms of erosion control are, but not limited to, silt fencing, erosion netting, loose straw and/or bales)

**ALL DRIVEWAY CULVERTS ARE TO BE A MINIMUM DIAMETER OF EIGHTEEN (18) INCHES.**

THE STORING AND/OR OVERNIGHT PLACEMENT OF CONSTRUCTION AND/OR WASTE MATERIALS ON ASSOCIATION RIGHT OF WAYS, AND/OR COMMON GROUND AREAS, IS PROHIBITED.

**VEHICLES AND/OR EQUIPMENT PARKED ON OR NEAR A ROADWAY MUST NOT CREATE A TRAFFIC HAZARD.**

WARNING DEVICES WILL BE USED WHEN IT BECOMES NECESSARY, DUE TO CONSTRUCTION ACTIVITY, TO BLOCK AND/OR PARTIALLY BLOCK ANY ROAD WAY. NOTIFICATION TO THE TERRE DU LAC POLICE DEPARTMENT AND/OR ADMINISTRATION OFFICE MUST BE MADE TWENTY-FOUR HOURS PRIOR TO ANY ROAD CLOSURE AND/OR LANE BLOCKAGE DUE TO CONSTRUCTION ACTIVITY

**BURNING OF WASTE MATERIALS FROM CLEARING AND/OR CONSTRUCTION ACTIVITY IS TO BE DONE IN ACCORDANCE WITH ALL STATE, COUNTY, AND/OR LOCAL STATUTES, ORDINANCES, RULES, AND/OR REGULATIONS, AND ARE TO BE PROPERLY SUPERVISED AT ALL TIMES. APPROPRIATE CARE SHOULD BE TAKEN TO ENSURE THE SAFETY OF PERSONS AND/OR ADJOINING PROPERTY. UNATTENDED FIRES ARE SUBJECT TO BEING EXTINGUISHED BY THE ASSOCIATIONS FIRE DEPARTMENT, AND CHARGES AGAINST PERMIT HOLDERS, CONTRACTORS, AND/OR PROPERTY OWNERS MAY BE FILED WITH THE APPROPRIATE AUTHORITY**

ALL NEW HOME CONSTRUCTION WILL BE REQUIRED TO AN EXTERIOR FULL FINISH INSPECTION. THIS INSPECTION MUST BE COMPLETED BEFORE ANY TRANSFER AND/OR OCCUPYING OF THE STRUCTURE AND/OR PROPERTY MAY OCCUR.

**SITE CONDITIONS:**

All construction sites shall be maintained free and clear of any safety hazards and accumulation of waste material and/or debris.

**PERMIT INFORMATION BOARD:**

A.) All new home construction sites shall be required to construct and/or place an "information board" to be located within Ten (10) feet of the front property line.

B.) Information board dimensions are to be a minimum of Three (3) feet by Three (3) feet and not to exceed Five (5) by Five (5) feet.

C.) The information board is for the posting of all building permits as issued by the Association and/or by any other governing body. Information boards will also be utilized by the Associations Building Permit coordinator for the posting of violation, inspection, and/or other notices in regard to the respective job site.

D.) All other types of construction do not need to construct and/or place an "information board", unless otherwise directed by the Association.

**WASTE MATERIAL AND/OR DEBRIS MANAGEMENT:**

All waste materials and/or debris are to be placed in a construction waste dumpster and/or other similar type device. The open and/or loose storage of waste material is prohibited. All waste material and/or debris will be placed in the appropriate container and/or properly disposed of at the end of each work day. This includes the removal of debris, dirt, mud, rock, and/or other foreign material from the Associations road right of ways and pavements.

All waste material and/or debris will be properly disposed of. Disposal of waste material and/or debris is to be in compliance with the Missouri Department of Natural Resources regulations, Terre Du Lac Association, Inc. Rules and/or Regulations, County, and/or local ordinances.

***NOTICE: THE DISPOSAL OF DEMOLITION AND/OR CONSTRUCTION WASTE IS REGULATED BY THE DEPARTMENT OF NATURAL RESOURCES PURSUANT TO CHAPTER 260, RSMO. SUCH WASTE, IN TYPES AND QUANTITIES ESTABLISHED BY THE DEPARTMENT, SHALL BE TAKEN TO A DEMOLITION LANDFILL OR SANITARY LANDFILL FOR DISPOSAL.***

**INTERNATIONAL PROPERTY MAINTENANCE CODE IN ADDITION TO OTHER ASSOCIATION C&R'S, RULES, REGULATIONS, POLICIES**

The International Property Maintenance code as referenced within the Terre Du Lac Rules and Regulations is used to determine planning and construction compliance. This code and the codes referenced within are also used to establish best building and/or construction practices, occupancy limits and restrictions, building plan and construction requirements. All structures shall be constructed as to comply with the International Building, Electrical, Plumbing, and Fire Code-2000.

**CONSTRUCTION SITE AND/OR STRUCTURE INSPECTIONS**

Currently the Association does not conduct "phase by phase" inspections of permitted construction within Terre Du Lac.

Construction site inspections will be conducted for pre-approval/review of the submitted plans, at random periods over the course of the construction activity, for complaints received in regard to the construction activity, and/or for the final inspection requirements of the type applicable to the construction activity.

Property owners and/or contractors must allow access to the property and/or structures for the Associations Permit coordinator and/or other designated representative for the purpose of these and other inspections as deemed necessary by the Association.

Inspections are generally unannounced, except when it may be necessary for the owner/applicant and/or contractor to be on site and/or to verify the installation of a facility and/or structure component.

**Other conditions and/or provisions unique to each Building Permit and/or construction site may be listed on the permit card issued by Terre Du Lac Association and/or may be implemented by the Permit Coordinator on site.**

If you have questions regarding these or other conditions, provisions, and/or regulations concerning construction activity, then please contact the Permit Coordinator for Public Works.

Terre Du Lac Association, Inc. requires a plot plan and or survey indicating existing and/or proposed structures and/or building set-back lines as determined by the Association at time of the permit application. Applications must include required construction drawings. All information **MUST** be provided. All deposits and fees must be paid when application is submitted. The Terre Du Lac Association reserves the right for additional documents, as needed, for pending permit applications, and at any time during construction for which permit is issued.

(1) Applicant agrees not to deviate from submitted plans and to abide by All Covenants & Restrictions.

(2) Applicant must abide by all Utilities Covenants - (T.D.L. Utilities Corp.)

(3) Applicant agrees to satisfy all deposits and fees required the Association, Inc. prior to construction.

(4) Applicant agrees to comply with all provisions, conditions, and/or directives in regard to their new construction project.

I have read, agree and will comply with the above.

**DATE:** \_\_\_\_\_ **PROPERTY OWNER:** \_\_\_\_\_

**Signature**